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| **Student Learning Objective Task** | **Documents Needed** | **Due Dates—*These are general/example guidelines not concrete deadlines—all timelines need to be discussed with your evaluator*** | | | **Date Completed—Requires Teacher Signature** | **Date Approved By the Evaluator** |
| **First Semester Course** | **Quarter** | **Unit (based on an example 6 week unit)** |
| Determine student growth focus for the course | NA | Weeks 1-3 of the semester | Week 1-2 of current quarter | Week 1 |  |  |
| Determine base-line data based on pre-assessment | Assessments:  Type I or II  Type II or III  Type III or III (if applicable) | Week 3 or 4 of the semester | Week 2 of current quarter or earlier | Week 2 of unit |  |
| Complete and turn in student growth objective template | RTHS SLO Worksheet | Week 5 of current semester or earlier | Week 3 of current quarter | No later than 8 class periods of current unit |  |
| Receive approval from the evaluator | RTHS SLO Worksheet | Within 2 weeks of the submittal of the SLO form | Within 1 week of submittal of the SLO form | Within 3 days of the submittal of the SLO form |  |  |
| Monitor student progress towards SLO | Teacher Formative Assessments and Data Tracking Instrument (teacher developed or P4R) | Ongoing | Ongoing | Ongoing |  |  |
| Administer Mid-Point assessment and evaluate student progress towards SLO | Mid-Point Assessment | No later than the last day of first quarter | Weeks 5-6 of current quarter | Week 3-4 of current unit |  |
| Optional: Schedule a meeting with evaluator to adjust SLO if necessary | NA | Schedule with evaluator—All changes in SLO must be approved by the evaluator | Schedule with evaluator—All changes in SLO must be approved by the evaluator | Schedule with evaluator—All changes in SLO must be approved by the evaluator |  |  |
| Monitor student progress towards SLO | Teacher Formative Assessments | Ongoing | Ongoing | Ongoing |  |  |
| Administer Post-Test | Teacher Formative Assessments and Data Tracking Instrument (teacher developed or P4R) | Administer at the end of the instructional period. | Administer at the end of the instructional period. | Administer at the end of the instructional period. |  |
| Complete and turn in Summative Data | Data Tracking Instrument (teacher developed or P4R) | Schedule with evaluator—must be completed within 2 weeks after the end of the assessment interval | Schedule with evaluator—must be completed within 2 weeks after the end of the assessment interval | Schedule with evaluator—must be completed within 2 weeks after the end of the assessment interval |  |  |